

**Minutes of the BCS L&D SG Committee  
Meeting Held on Monday February 19<sup>th</sup>, 2018  
GoToMeeting @19:00**

**Agenda**

- 1) Welcome and apologies (Kevin)
- 2) Minutes of previous meeting (ALL)
- 3) Matters Arising
- 4) Finance Update (Mark)
- 5) Events Schedule
- 6) Membership report (Gary)
- 7) Inclusion and Diversity (Ismini)
- 8) Any other business
- 9) Date of next meeting (19<sup>th</sup> March)

**Minutes**

**1. Attendees**

	Action by
Present: Kevin Streater, Gary Thornton, Michelle Kaye, Mark Palmer, Karen Howard	
Apologies received: from: Marwan Alnaghi, Ismini Vasileiou, Sue Martin, Ken Gaines	

**2. Minutes of previous meeting:**

	Action by
The minutes of the 15/1/18 meeting were approved	

**3. Matters arising:**

	Action by
Learning Technologies 2018 was a very useful event.  Kevin says "I think it's fair to say that our stand gets better every year - and 2018 has certainly been the best so far. I would also like to pass on my thanks to the committee, especially Michelle Kaye and Mandy Bauer from the BCS HQ team who made it all happen."  Some highlights from the event:	

<ul style="list-style-type: none"> <li>• We met with 178 individuals on the stand over the 2 days of the event</li> <li>• The learning preferences survey that we ran showed a marked change in preference from last years leader of internet searches being favourite (25%) to practice based learning this year (27%).</li> <li>• Our on-line poll showed that there is a desire for more modular tests and badging to validate up to date skills and knowledge.</li> <li>• The speech bubble wall worked well.</li> </ul> <p>We also presented a very well attended seminar on the exhibition floor entitled "Workforce Credentialing – is it just about collecting digital badges?" which we are planning to repeat as an online webinar very soon.</p> <p>A few negatives:</p> <ul style="list-style-type: none"> <li>• The BCS merchandise numbers did not tally.</li> <li>• The BCS logo on the wall was in a poor place.</li> <li>• The BCS books did not attract sales even though Ian was on the stand.</li> <li>• BCS staff, Ian &amp; Becky didn't interact much, Nick was really good.</li> </ul>	
<p>Kevin has asked BCS for agreement to replace the old blog on the website. We will commit to 1 article per month.</p> <p>Topic ideas to be sent to Kevin. Michelle has previously submitted some.</p>	KS

#### 4. Finance update

	Action by
According to the spreadsheet we have £1,155 left in the budget. This will cover the outstanding expenses.	
Discussion was that we should go for a fairly minimal budget, say £5,000 for 18/19 and then look at SFR if needed for everything else.	MP

#### 5. Events schedule

	Action by
<p>"Workforce Credentialing – is it just about collecting digital badges?" which we are planning to repeat as an online webinar very soon.</p> <p>Kevin to arrange with Sue &amp; David from Digital.ME</p>	KS
<p>Given that BCS L&amp;D Ltd have shown a steadily decreasing commitment to supporting L&amp;D SG at one of the major L&amp;D exhibitions, we will give LT19 a miss and instead look to run a "Competency Based Learning &amp; Badging" conference.</p> <p>Karen has some SFIA based badging initiatives that may work as a good 'use case' for this conference.</p> <p>Mark has talked to Lucy Ireland and John Pritchard who showed interest.</p>	All

Michelle will start a discussion document on the One drive and the committee will debate / develop this concept with a view to running a day early in 2019.	
We should ask BCS to do a webinar on LCM	KH
Karen may be able to get someone from the computer museum at Bletchley Park to do a talk on the history of IT	KH
BCS have a database of speakers and Kevin will put the committee forward	KS

## 6. Membership report

	Action by
Gary has not asked Mandy to run a report this month but will do so for the next meeting when any additions from LT18 should have been processed.	GT

## 7. Equality, Inclusion & Diversity

	Action by
<p>The committee believe that we are demonstrating good practice in this area.</p> <p>L&amp;D SG is international and has members from different countries and ethnic groups.</p> <p>L&amp;D SG have 35% female members.</p> <p>We ensure, as far as possible, that dietary requirements are met at meetings.</p> <p>We ensure disabled access to meetings.</p>	

## 8. Any other business

	Action by
<p>BCS L&amp;D Ltd are going to publish a Technical Training Management book on behalf of CEEdMA. We have an opportunity to be involved. There will be some financial involvement from the SG. Participation in the project and financial support was agreed by all on the call.</p> <p>This fits in with the remit of the SG and we should draft a SFR.</p>	KS

## 9. DT&P of next meeting

	Action by
Mon, March 19 <sup>th</sup> 7:00 PM - 8:00 PM GMT	